

# **TENDER SUPPORTS SERVICES**



**BID YOUR TENDER**& WIN YOUR SUCCESS

### **About Us**

Tender Supports Services - Choosing a company name is the first step in developing a strong identity and brand.

Tender Supports Services - The name of our company communicates clearly about our business profile that what we do. Our company name is a name that which reflect our business profile and easy to understand our client..

Our team has highly dedicated persons who assist us towards standing at par with various situations of absolute excellence. Our teams play the most important role behind our success, with a number of in-house consultants and associate partners, we offer an unique knowledge. Our tried and tested tendering process can be transferred across all sectors and industries

# **List Of Department**

We Bid Tenders for More then 10,000+ Department



# Why Us

It is very important to do any work with Perfection and 95% of the work can do by follow the Perfect Process.

That is why; we at Tender Supports Services have set up a perfect systematic process that is develop to improve your business at every step of your crucial tender-bidding journey. Our team and management has mastered in the skill of procuring and managing tenders,

Whatever the sector or products, you are dealing in, the process of bidding are highly competitive, complex and time consuming. We help you to process your bidding with simple and easy steps with less time consuming.

We understand the steps of tender submission process and we work as per the process that saves your time and efforts.

There are number of reasons to choose Tender Supports Services:The most common reasons are:

To Maximize Quality Score and Seek Improvements

**Easy Documentation Process** 

Tender / Bid Summary

Tender / Bid Submission

Lack of Time or Daily Work Routine getting in stuck the way

Lack of Internal Resources / Required Knowledge

To Improve Win Rates

To get the right tender information

**Bid Strategy** 

Training and Development

# **e**fits

Entire bidding process
takes place at a competitive
rate, which is less than a
company would pay as a salary

One stop solutions for your all your needs for tendering.

24/7 Working 4

Expand your business, supplies and services by bidding your more tenders with Tender Support

### **Our Services**



**GeM Vendor Registration** 



Catalogue Creation



Tender Summary



Tender Submission



Tender Result



Tender Order Management



Invoice Updation on GeM



Catalogue Management



OEM Panel Management



Tender
Training
(Offline / Online)

### **WHAT PEOPLE SAYS?**

1000+ Satisfied Customers

Impressive Response and coordination done by Tender Support Services. Thanks, Keep it up!



Tender Supports Services regarding Tender Order Management is very good for handling their customer and we wanted to the same service in the future.

We requestd TSS to submit tender for our organization. I glad to see the response and service provided by Tender Support Services

# **Registration Steps & Our Services**

For Government E Marketplace (GeM):

Creating User ID and Password

**Profile Creation** 

**TAX Assessment** 

Vender Assessment / Exemption

**Brand Approval** 



**Invoice Generation** 

**Stock Updation** 

**Bid Submission** 

Ongoing Bids Information

Catalogue Upload (Product/Service)



# **GeM Advantages**

For Sellers

Direct Access To Government Department & Psus

Easy Access To Participate In Bids/reverse Auction

Seller Friendly Dashboard For Monitoring Supplies & Payments

Dynamic Pricing- Price Can Be Changed Based On Market Conditions Fully online, paperless and contact less platform

Sell Anywhere In India

Auto Notifications For Bid Participation In Your Category

Faster Payments Great
Transparency & Ease Of Selling

# **Document Required for**

### Vendor Registration on GeM:

- 1. Income Tax Return
- 2. Adhaar Card of Authorize person
- 3. Mobile Number Link with Adhaar Card.
- 4. PAN Card (Individual & Company).
- 5. GST Registration Certificate.
- 6. Udhyam Adhaar Memorandum. MSME
- 7. Cancel Cheque.
- 8. For Reseller Panel Authorization Certificate or OEM Authorization code
- For OEM Panel Registration NSIC / Unique Certification Code (UCC) issued by DRDO / OFB / SITRA
- **10.** Trademark Certifcate Registered (OEM/Application\*)

\*In the case whereby, OEM has already applied for Trademark, we would require an undertaking in order to obtain Brand Approval.

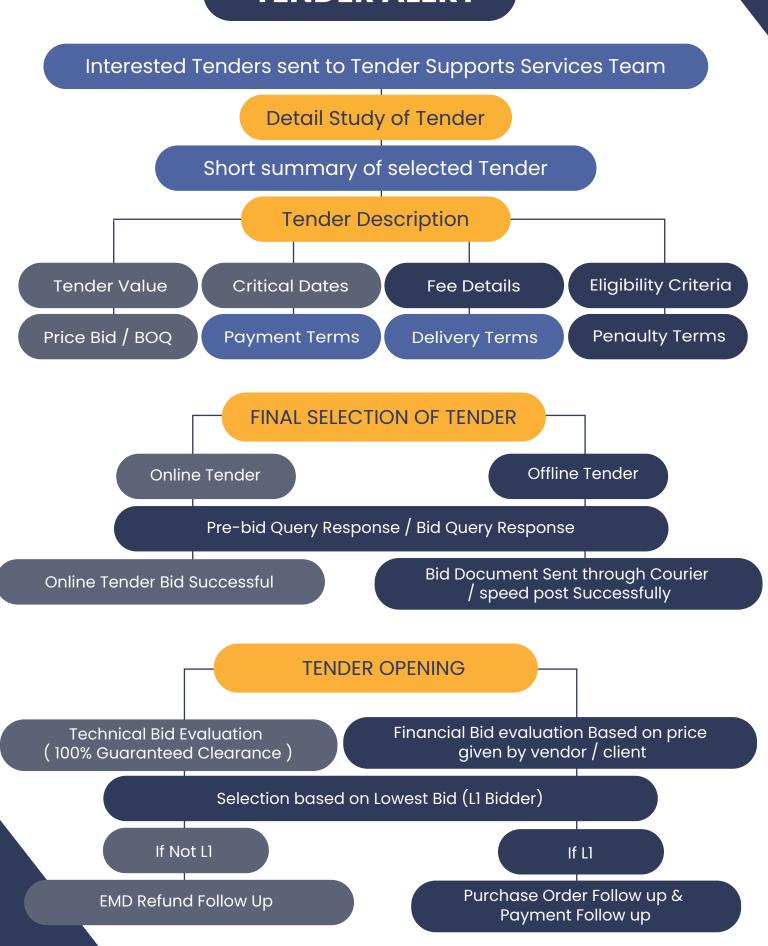
# All Sellers on GeM will be required to deposit a one-time amount Under as caution Money





### Flow Chart

### **TENDER ALERT**



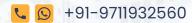
# Difference between Tender Supports Services v/s others?

Particular	TSS	Others	In-House
Dedicated Account Manager	<b>✓</b>	~	×
Tender Expert & Communication In-charge	<b>~</b>	×	×
Tender Summary Document	<b>~</b>	~	×
Record of Tender Documentation	<b>~</b>	<b>~</b>	<b>~</b>
Query Response Management	<b>✓</b>	×	<b>~</b>
DSC Mapping	<b>~</b>	<b>~</b>	×
Technical Support for Browser Setting as per Tender Portal	<b>~</b>	×	×
EMD Follow-up	<b>~</b>	×	<b>~</b>
PO and Payment Follow-up	<b>~</b>	×	×
OEM Panel Management	<b>~</b>	×	×
Catalouge Management	<b>~</b>	×	×
Stock Record for GeM	<b>~</b>	×	×
Tender Training	<b>~</b>	×	×
Order Record Management	<b>~</b>	×	×
Vendor Registration	<b>~</b>	×	×
Payment, EMD and PBG Followup	<b>~</b>	×	×
Invoice Generation on GeM	<b>/</b>	×	×



### **TENDER SUPPORTS SERVICES**

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